Cub Scout Registration Packet Instructions

1) Please be sure to complete all sections of the following forms:
   a) Cub Scout Pack 354 Registration Form (3 pages)
   - ✓ General Information[1] (page 1)
   - ✓ Additional Scouting Information (page 1)
   - ✓ Photography/Image Release (page 1)
   - ✓ Medical Information (page 2)
   - ✓ Parent/Guardian Authorization (page 2)
   - ✓ Vehicle Information (page 2)
   - ✓ Fees Information (page 3)

   [1] ***If you are new, we will need you to also complete a BSA National Youth Application form that we will provide to you.***

   b) Cub Scout Pack 354 Parent's Promise (2 pages)
   Our Pack is run entirely by volunteers and we need you to volunteer to help us run at least one event if not two[2]. There are three sections to this form.
   - ✓ Complete the first if you can be a den leader or assistant den leader. (page 5)
   - ✓ Complete the second section if you can help us run one of our major events. (page 5)
   - ✓ Complete the third if you are able to take a more active role helping, take a Pack leadership position or chair one of our activities. (page 6)

   [2]*You may fill out more than one section and volunteer to help us with more than one event. Our Pack is run by volunteers and we would love to have you join us… in fact we are counting on it! Volunteering in Scouting is one of the most rewarding and fun aspects of our program so be sure to volunteer often and don't wait for someone to give you a call. Volunteers are key to an exceptional Scouting experience for your son. If you will be a Den Leader or an Assistant Den Leader or a Pack Committee member, you must fill out a BSA Adult Application form that we will provide to you. You must also complete the required Youth Protection and Leader Specific Training (online courses available.*

2) Please include the correct fee and make checks out to "Cub Scout Pack 354".
   - ✓ The Registration Fee due at time of sign up is $130. See page 3 for details. For the June Round-Up and Re-registration, this fee is due no later than June 15.
   - ✓ If your family has more than one Cub in the Pack and if you only want one copy of Boy's Life magazine delivered to your home, you can deduct $12 from additional Cub sign up Registration Fees.
   - ✓ If you choose to have a split payment plan, a supplementary Registration Fee of $55 is due before the end of the November Pack meeting.

   Note: You may still be required to contribute dues for your Den (i.e., for snacks, craft supplies, etc.)

3) Pack meetings for Cub Scout Pack 354 normally meets on the last Wednesday each month and each of the Dens meet as well 2-4 times a month on Wednesdays. There are no meetings on the 2nd Wednesdays of the month. You can check the meeting schedules on the calendar at the Pack website.

   http://www.pack354md.scoutlander.com

4) Bring your completed form and payment to one of our Cub Scout Pack or Den meetings or mail it to the address below. Someone will always be available to answer any questions that you may have. If you are not able to make this meeting or have any questions about our program, please contact:

   Pack Committee pack354md@gmail.com

5) Please return the completed forms with fees to:

   Cub Scout Pack 354
   c/o David Porter
   1714 Ranch lane
   Dundalk, MD 21222

Cub Scout Pack 354 Registration Form

Boy Scouts of America
Baltimore Area Council
Cub Scout Pack 354 – Dundalk, MD
Chartered by Our Lady of Hope Catholic Church

General Information *(please print clearly)*

- ❑ Returning member for Pack 354(update grade and school and any other changes)
- ❑ New member for Pack 354 (must also complete the BSA National Youth Application)

Cub Scout's Name: _____

Address: _____

Home Phone #: _____

Son's Birth date:_____**Grade This School Year**:_____**School Name**: _____

Adult 1 name:_____

Adult 1 email:_____

Adult 1 cell phone: _____

Adult 2 name: _____

Adult 2 email:_____

Adult 2 cell phone: _____

List Other Siblings (First name/Age/In Cubs?)_____, _____

Additional Scouting Information *(please print clearly)*

Indicate Level: ☐Tiger (1st grade) ☐Wolf (2nd grade) ☐Bear (3rd grade) ☐Webelos (4th & 5th grade)
Family Scouting Experience (Eagle, Girl Scouts, etc.) _____
Camping Experience (none, a little, die-hard.) _____
Religious Affiliation: _____

Talent Release *(optional)*

I hereby assign and grant to Pack 354 of Dundalk, MD and the Boy Scouts of America the right and permission to use and publish the photographs/film/videotapes/electronic representations and/or sound recordings made of the above noted Cub Scout during scouting events, and I hereby release Pack 354 and the Boy Scouts of America from any and all liability from such use and publication.

I hereby authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage and/or distribution of said photographs/film/videotapes/electronic representations and/or sound recordings without limitation at the discretion of Pack 354 and the Boy Scouts of America and I specifically waive any right to any compensation I may have for any of the foregoing.

Agreed to and accepted by

Parents Name: (Printed):_____Signature:_____Date: _____

❑ **I do NOT release my child's image to be used by Pack 354**

Medical Information *(please print clearly)*

Emergency Backup Contact Name:_____**Phone #**: _____

Check all items that apply, past or present, to your health history. Explain any "Yes" answers.

Allergies (*food, medicines, insects, plants*) ❑Yes ❑No
If yes, explain: _____

Indicate Any Known Disorders

ADD / ADHD	❑Yes ❑No	Asthma	❑Yes ❑No	Cancer/leukemia	❑Yes ❑No
Convulsions/seizures	❑Yes ❑No	Diabetes	❑Yes ❑No	Heart trouble	❑Yes ❑No
Hemophilia	❑Yes ❑No	High blood pressure	❑Yes ❑No	Kidney disease	❑Yes ❑No

List any medications to be taken at camp/outings: _____

List any physical or behavioral conditions that may affect or limit full participation in swimming, hiking long distances, or playing strenuous physical games:

_____

List equipment needed such as wheelchair, braces, glasses, contact lenses, etc.:

_____

Immunizations (please check if inoculated and give date of last inoculation if known):
Tetanus toxoid_____Pertussis_____Mumps_____Polio _____
Diphtheria_____Measles_____Rubella _____

Name of personal physician:_____**Phone #** _____
Health/accident insurance carrier:_____**Policy #** _____

Medical Parental/Guardian Authorization:
This health history is correct so far as I know, and the person herein described has permission to engage in all prescribed, activities except as noted by me. In the event of illness or accident in the course of such activity, I request that measures be instituted without delay as the judgment of medical personnel dictates.

Signature:_____**Date**: _____
(*Parent or legal guardian*)

Vehicle Information - required by BSA for vehicle insurance on trips* *(please print clearly)*

Owner's Name: _____
Driver's Name: _____
Driver's License Number: _____
Make of Vehicle:_____Passenger Capacity: _____
Model Year:_____Color:_____License Plate #_____State: _____
It is required that every person in the Vehicle wears a seat belt when participating in a Scouting event.
Does your Vehicle have seat belts for every passenger? ❑Yes ❑No
Are the insurance coverage limits for this vehicle **at least**:

a. $50,000 each person/ $100,000 each accident/ $50,000 property damage ❑Yes ❑No
b. $100,000 combined single limit ❑Yes ❑No

If you answered no to both, what are the insurance coverage limits on this vehicle? _____
This information is needed to provide you with additional liability insurance when driving for Pack field trips and camping excursions. If left blank, it will need filled in before driving on a scout trip.

Fees Information

Please make checks payable to "**Cub Scout Pack 354**".

Due at signup, but no later than the September Pack Meeting
TOTAL FEES per Cub Scout for this Scout 2016-2017 Year: $130
Each additional Cub in family (if not including Boy's Life): $118

OPTIONAL SPLIT PAYMENTS PLAN:
Initial Registration Fee for first Cub: $75
Initial Registration Fee for each additional Cub in family (if not including Boy's Life): $63

Supplemental Registration Fee of $55 for each Cub Scout (due by November Pack Meeting)

Budget

The total fee for each Cub Scout for the entire 2016-2017 school year will be $130, for a sibling $118. This fee structure is a little more than the prior year, but we are adding what The Pack will provide for the boys so the parents don't have to buy things separately. For each Cub Scout, the expected cost for the basics will be about $175 for the 2016-2017 school year. This fee structure will assure that enough money is available and we are not "scrambling" to meet our basic expenses. We will still be doing fundraisers to meet the remaining $45 for basic expenses, however the additional monies raised will be used to add more activities to our program instead of paying basic expenses. Fundraisers for your family to participate in are: October Popcorn Sales and Camp Card sales in the Spring.

Here is what an estimated normal year-round program costs per Cub Scout:

$28.00	Registration fees & Accident Insurance Fees
$12.00	Boy's Life Magazine Yearly Subscription
$25.00	Advancements: activity pins, belt loops, ranks
$30.00	Handbook & Neckerchief by rank
$10.00	Halloween Party, Christmas Party, Blue & Gold Banquet supplies
$20.00	Pinewood Derby / Raingutter Regatta Materials
$20.00	2x Field trips during the year
$15.00	Program Materials: Ceremony supplies, bridge crossings, camping items, etc...
$10.00	Pack 354 "Class B" Activity Uniform T-Shirt
$4.00	PackMaster online advancement tracking

The pack itself also has expenses paid as a pack. These include:

Registration fees & Accident Insurance Fees for each Adult Leader.
Pack fees to Baltimore Area Council & the BSA.
Leader Training fees & expenses.
Pack Unit Liability Insurance Fees.
Pack owned items upkeep, (Racetracks, display materials, consumables for meetings.)

There will be some District and Council sponsored events (Bengie's Camp-in, Railroad-o-ree, Cub Scout Day Camp & Cub Scout Overnight Summer Camp) that are not included in the Pack Dues.
These events will be available for all Cub Scouts to go to, but will need to be registered and paid for by the individual Pack Parents. The Pack will keep you informed of when these events occur.

Again, this year we're adding additional activities, awards, trips, parties, shirts, and other materials to the cost of Cub Scouts right from the start in order to reduce the items that new scout families need.

The information below is for the committee to keep on file.

For Registration Committee Use Only

Date entered: _____

❑ New Scout ❑ Transfer Scout ❑ Returning Scout
❑ New Leader ❑ Transfer Leader ❑ Returning Leader

❑ Registration Forms collected? by initials: _____ Date: _____
❑ Parent's Promise collected? by initials: _____ Date: _____
❑ Sign Up Registration Fee collected? by initials: _____ Date: _____
❑ Den & Pack#, Neckerchief, Handbook by initials: _____ Date: _____
❑ Pack 354 Class B Shirt size: ❑ YS ❑ YM ❑ YL ❑ YXL ❑ AM ❑ AL ❑ AXL ❑ A2XL ❑ A3XL

❑ Cub Scout Registered in Packmaster? by initials: _____ Date: _____

❑ Supplemental Registration Fee collected? by initials: _____ Date: _____
❑ Registration Committee Recorded? by initials: _____ Date: _____

SIGN UP REGISTRATION FEES

Registration Fee	$130
Additional Cub Scouts in family (x $118)	
Additional Boy's Life magazine (x $12)	
Additional Class B T-Shirt (x $10)	
Total Due with forms	$

Paid on date:_____**Amount Paid**: _____
❑Check#: _____❑Cash
(NOTE: A receipt must be issued for all payments)

SPLIT REGISTRATION FEES

Registration Fee	$75
Additional Cub Scouts in family (x $63)	
Additional Boy's Life magazine (x $12)	
Additional Class B T-Shirt (x $10)	
Total Due with forms	$

Paid on date:_____**Amount Paid**: _____
❑Check#: _____❑Cash
(NOTE: A receipt must be issued for all payments)

SUPPLEMENTAL FEES*

Registration Fee	$55
Total Due by Nov. Pack Meeting	$55

Paid on date:_____**Amount Paid**: _____
❑Check#: _____❑Cash
(NOTE: A receipt must be issued for all payments)

**Cub Scouts NOT paid in full by November Pack Meeting will not be registered for the for the calendar year and will have to complete a new application for subsequent calendar year registration.*

Cub Scout Pack 354 Parent's Promise

Dear Pack Parents,

As you know, our Pack's Scouting program depends on volunteers to make the Scouting experience a positive and enjoyable one for each boy in the Pack. Without sufficient parental involvement, the Pack can and will fail. When you register a Scout with our Pack, you make a **personal commitment to support his Scouting efforts**, in many ways, including by:

- ✓ Reviewing the Pack's *Rules of Conduct* with your son
- ✓ Getting him to all his Den and Pack meetings on time or even early
- ✓ Assisting his den leaders when they ask for help
- ✓ Helping him to advance in his rank
- ✓ Coming with him and participating in Pack meetings
- ✓ Volunteering some of your time or talent to make our Pack a success

In regards to this last point, please review the following options, make a selection, sign below, and return this form along with your son's completed registration forms.

Application to the Pack will not be complete without this form filled out indicating how you will volunteer to help us with at least one of the Pack's needs. So please step-up and volunteer early in the year and often to make the Scouting year with our Pack fun and successful.

Please select one or more volunteer positions below:

❑ I will volunteer as my son's ❑ **den leader*** or ❑ **assistant den leader*** (indicate one).

> * I understand that as a leader training is critical to running a successful program for the boys. To ensure the success of my Den I understand that will need to complete the appropriate Fast Start Training module, attend New Leader Essentials training and Position Specific training if I have not already taken BSA Basic Leader training and I agree to attend BSA Youth Protection training early this year. In addition, I understand that I, or a den designate, will need to attend monthly Pack leader's meetings in addition to working directly with the den.

❑ I will volunteer as an ACTIVE member of the committees indicated below during the Scouting year.

Please note most of these committees require only 1-2 hours of your time to be a success so we really are not asking for a large commitment from anyone. We would like you to also consider signing up for 2 or more of these activities if possible.

- ❑ Fundraising – Popcorn Sales & Organization, Camp Card Sales, etc.
- ❑ Blue & Gold Organizer – Help organize, prepare for and run event. Various food and game jobs.
- ❑ Party Chair– We will be having 3 parties (Halloween, Christmas, End of the Year)
- ❑ Camping Chair– Help organize an overnight event for the Pack either in the Fall or Spring.
- ❑ Sporting Events – Help organize and make arrangements for the Pack to attend a sporting event.
- ❑ District Events– Help organize and make arrangements for the Pack to attend a District sponsored event

(Continued on next page)

Volunteer positions (continued):

❑ I will volunteer for one of the following Pack leadership positions to help ensure that our Pack is as successful as it can be:
(The following descriptions are brief – full descriptions are available upon request from the Pack Chair or Cubmaster.)

- ❑ **Pack Committee Chair** – Responsible for the "business" side of the Pack. Maintains close relationship with Chartered organization representative, manages pack finances and approves expenses, conducts the annual pack program planning conference, oversees maintenance of Pack records and property, assigns duties to committee members, oversees Pack charter and registration activities.
- ❑ **Secretary** – Keeps meeting minutes from Pack Leadership meetings, sends out meeting notices, maintain den and pack records, maintain inventory of pack property and ensure up-to-date information is maintained on membership, leadership and advancement.
- ❑ **Advancement Chair** – Manage distribution of awards and assist planning and conducting advancement recognition ceremonies.
- ❑ **Membership and Registration Chair** – Prepare Pack Charter, oversee all membership and scout recruitment activities. Maintain Cub Scout and family contact information in our online system.
- ❑ **Outings Chair** – Help plan and arrange for outdoor activities for the Pack. Help pack and dens qualify for Summertime Pack Award.
- ❑ **Treasurer** – Keep the Pack's financial books. About 1 hr. per month in reconciling account statements and processing receipts/bills.
- ❑ **Training Chair** – Promote training opportunities and help track completed training for our leaders.

*Participating in the Pack Committee Positions: BSA requires that at least three of these positions be filled; however, the more of these that are filled the more successful the Pack will be.)

Other Pack Leadership Positions: (These are all critical positions and must be filled to have a successful program)

- ❑ **Cubmaster** – Responsible for fun! Lead the pack and run Pack Meetings. Interface with Council and District leadership to ensure a successful and integrated program. Guide and support den leaders. Ensure that scouts receive a quality, year- round, fun program.
- ❑ **Assistant Cubmaster** – Support the Cubmaster by helping to run Pack Meetings and other Pack events.
- ❑ **Pack Trainer** – Ensure the Pack leadership is adequately trained. Maintain training records and ensure Youth Protection in place.

I agree to keep my Promise to the Pack by supporting the Pack as I have indicated above. I understand that my failure to keep this Promise may result in breaking a boy's heart and I will do my best not to let this happen.

Signed:_____**Date**_____

Print Name:_____**Son's Name:** _____

Phone:_____**E-mail:** _____